

**Montana Business Education Association
Minutes, Annual Business Meeting
Thursday, October 16, 2014
Holiday Inn, Missoula, MT**

I. Call to Order

President Elaine Stedman calls the meeting to order at 3:45 p.m.

II. Approve Agenda

Ron Hanson motioned to approve agenda. Lola Smith seconded. Motion passed.

III. Introductions by Elaine Stedman

President-Elaine Stedman
Past President-Scott Anderson
President Elect: Doug Anderson
Vice President-Brad Mehr
Secretary-Beth Lawrence
Membership Director-Linda Cotton (absent)
MACTE Executive Director-Mark Branger
OPI Business Specialist-Eric Swenson
State BPA Advisor-Lisa Parker
State DECA Advisor-Krista Bergstrom
University of Montana-Sandra Williams
Special Guest-Ken Kuhn, WBEA President

IV. Reports

- A. Secretary: Beth Lawrence presented minutes. Beth Lawrence moved to approve the 2013 minutes with membership numbers removed as they were unclear. Scott Anderson seconded. Motion passed.
- B. Treasurer: Bertha Kirschten sent the treasurer report. Budget changes will be made under New Business.
- C. Montana ACTE, Janie McFarland reported that since numbers have been so low for fall institute, MT ACTE was considering moving their date to June. Pros and cons were discussed and Janie informally polled those present of their opinion of moving MBEA Fall Institute to June.
- D. Mark Branger, Executive Director Montana ACTE, encouraged everyone to make sure that they are members of ACTE as numbers help lobby. One way to lobby is to speak with our local Chambers of Commerce and encourage them to lobby on our behalf to the legislature. Ken Kuhn, WBEA President, echoed his concern and encourages each of us to be pro-active in encouraging others.
- E. Membership Director's Report-Linda Cotton. Linda was unable to attend as she was under the weather.
- F. MBEA Website: Scott Anderson (www.mbea.info) Scott reported that his BPA Members still update the MBEA website and is soliciting any additional information that may be of interest.
- G. OPI Business and Marketing Education Specialist: Eric Swenson.
 - a. Please contact Eric if you are not receiving the Wednesday Reader and he will add you to list. If anyone has information to share, Eric will forward it on in the Wednesday Reader.
 - b. Congratulations to Jody Sandru for winning the Jump\$tart Coalition National Conference Sponsorship.

- c. Preliminary Framework for Business Standards is included in packet. Thank you to all the committee members who generously donated their time this summer. Final draft will hopefully be out the first of the year.
 - d. Eric announced the two new State Directors for the Student Organizations. DECA-Krista Bergstrom and BPA-Becky Depuydt.
- H. BPA State Advisor: Lisa Parker
- a. Lisa stated that she will be set up with an office shortly in Billings, MT.
 - b. She has been sending out a “Monday Messenger”, if you are not receiving it, let her know.
 - c. Lisa stressed that advisors need to fill out the correct documentation for all BPA activities which will help with grant funding. Documentation of what everyone already does will be essential.
- I. DECA State Advisor: Krista Bergstrom-No report.
- a. Krista Bergstrom reported that they have added a new chapter but would really like to see more-if anyone is interested in beginning a DECA Chapter-please contact her.
- J. Post-Secondary:
- a. University of Montana: Sandra Williams. Sandra stated that she has five new students this year (originally seven but, unfortunately, had two tragedies). Sandra has petitioned the Financial Division and they are allowing her to use money for promotion.
 - b. University of Montana-Western: Denise is in Coeur D’Alene but hopes to make it to MBEA next year in Billings.
- K. WBEA/NBEA
- a. WBEA – Scottsdale, AZ – May 22-25, 2015 Ken Kuhn encourages everyone to attend WBEA, it will be held at a beautiful resort, lots of fun planned. There will also be a tribute to Dr. Robert J. Thompson. It is great way to network.
 - b. NBEA Annual Convention – Chicago, IL – March 31-April 4, 2015
 - c. ACTE CareerTech, Vision 2014 – Nashville, TN – November 19-22, 2014
 - d. Region 5 ACTE – Overland Park, KS – April 15-18, 2015

V. Old Business

- A. Congratulations to Julie O’Dell for being a BPA Advisor for 40 years.
- B. Elaine Stedman and Beth Lawrence interview last night for the ACTE Teacher and Young Teacher (respectively) of the Year.

VI. New Business

- A. 2014 Budget
 - a. Scott Anderson motions and Beth Lawrence seconds BPA \$100 and DECA \$100 donations. Motion passed.
 - b. The legislative fund will remain \$100. Scott Anderson motions and Beth Lawrence seconds. Motion passed.
 - c. Elaine indicated that we should use some funds in order to send President and Pres-Elect to WBEA. Janie makes the motion and Doug Anderson seconds. Motion passed.
 - d. WBEA 2017 in MT. Discussion was made of WBEA Baskets-keep in mind the size as most have limited space while traveling.
 - e. Mitzi Richards motioned to increase budget to \$100 for state gifts, Eric Swenson seconded. Motion passed.
- B. 2017 WBEA: To be held in Bozeman, MT. There will be a meeting tonight following the social, at the Iron Horse - 7:30 pm.
- C. See stipends Under VI c.
- D. Lola Smith motioned, and Janie McFarland seconded to pay \$80 NBEA Dues for Membership Director.

- E. Sandra Williams motioned to approve the amended budget. Terri Norman seconded. Motion passed.
- F. Lola Smith reported that she was able to use the Century Link grant in order to bring her Graphic Design course to new levels. They have also utilized the new technology in the community and for independent study. The grant was very successful and she encourages others to apply.

VII. Election of Officers: Scott Anderson, MBEA Past President

- a. Beth Lawrence nominated for Vice President. Mark Branger makes motion. Janie McFarland seconds. Motion passed.
- b. Beth Lawrence makes motion to elect Chad Eichenlaub as Secretary. Eric Swenson seconds. Motion passed.

VIII. Recognition of Colleagues and Retirees: Scott Anderson, MBEA Past President

- A. Distinguished Service Award for Outstanding Contributions to Business Education-Quality Transportation – Baker, MT.
- B. Outstanding Young Teacher – Chad Eichenlaub, St. Regis
- C. Outstanding Secondary Business Teacher of the Year – Kerri Cobb, Bozeman
- D. Four retirees – Jan VanDyke, Richey Powell , Deanne Weeks, and Lisa Parker

IX. Announcements

- A. Don't forget to get stamped for renewal credits or complete forms for graduate credit.
- B. Everyone is encouraged to attend the break-out sessions.
- C. The ACTE Business Meeting will be held Friday Morning to encourage a larger turnout.

X. Adjournment

Elaine Stedman moved to adjourn. Beth Lawrence seconded. Motion passed and meeting adjourned at 4:45 p.m.